

Chemistry-Scholarship Plan

MISSION

The Chemistry, Physics and Astronomy Department Chemistry-Scholarship plan is designed to encourage students of distinction to matriculate at Georgia College with a major in chemistry. Faculty in the Chemistry, Physics and Astronomy Department believe that student involvement in an active research program is a pivotal element of a successful undergraduate degree in chemistry. The foundation will promote this experience by providing research support directly to the chemistry student in an effort to enhance the department's recruiting efforts as well as establishing a core of outstanding students that will exemplify both the mission of the department and university.

OBJECTIVES

The Chemistry-Scholarship plan aspires to provide four-year scholarships to chemistry majors. The scholarships are awarded with the goal of supporting the recipient's research activities within a faculty guided research project.

ELIGIBILITY REQUIREMENTS AND EXPECTATIONS

Recipients of the scholarship will be representatives of the department and as such are expected to meet *all* of the following requirements for the duration of the term of the scholarship (not to exceed four years)

- Remain enrolled at GC with a minimum of 12 credit hours per semester
- Maintain a minimum GPA of 3.0
- Attend regular scholar meetings (designated by Chemistry Scholar Faculty Coordinator)
- To the best of their ability fulfill all requirements for a degree in chemistry at GC (Students intending to pursue a professional degree at another institution before completing a chemistry degree at GC are not eligible)
- Actively participate in a research program with one of the chemistry faculty which may include course registration
- Assist in chemistry outreach by actively participating in department sponsored events (e.g., Science Fair, Science Bowl, Science Olympiad, etc)
- Maintain active membership in a recognized student organization that supports chemistry (e.g., Chemistry Club)
- Maintain an active student membership with the American Chemical Society (ACS)
- Attend at least one research conference each year
- Uphold GC's honor code

REMOVAL AND REPLACEMENT PROCESS

Failure to meet the eligibility requirements outlined above may result in revocation of the scholarship at the discretion of the recipient's faculty research advisor. The process for removing and replacing a chemistry scholar is detailed in the *Chemistry-Scholarship Removal Plan* document.

Department of Chemistry, Physics and Astronomy
Georgia College & State University

STUDENT ADVISING

In an effort to support student success in academics *and* research, the research advisor will also be the scholar's official university academic advisor. This change in university advisor will occur at the time the awards are announced.

APPLICATION PROCESS

Applicants shall submit an application in their freshman year. The application shall address eligibility as well as preferred research projects or groups. Faculty will interview applicants and recommend to the department chair a ranked list of applicants. The department chair will use these documents to select awardees.

RESEARCH AWARDS

Recipients will receive annual monetary awards that may be used for travel to an approved research related event and/or purchase of research equipment or supplies. Research awards can be spent only with the approval of the faculty research advisor and department chair. All research award purchases will be administered through the department office. The guidelines for the usage of funds are outlined below.

USAGE OF FUNDS FOR RESEARCH TRAVEL

- If attending a research related event but not presenting research:
 - Complete the Chemistry Student Travel Authorization form with appropriate signature approvals and submit it to department office (document is located on department website)
 - Complete GC's liability waiver form and submit it to the department office
 - Once travel is complete, submit all original receipts (conference registration, hotel, travel, etc) to the Chemistry Club treasurer for reimbursement
- If attending and presenting research at a research related event:
 - Submit the accepted research abstract confirmation with the presentation date/time prior to travel to the Chemistry Club Vice-President
 - Complete the Chemistry Student Travel Authorization form with appropriate signature approvals and submit it to department office (document is located on the department website)
 - Complete GC's Liability Waiver form and submit it to the department office (document is located on the department website)
 - Once travel is complete, submit all original receipts (conference registration, hotel, travel, etc.) to the Chemistry Club Treasurer for reimbursement
 - Present the accepted research at GC's Undergraduate Research Conference and the Department's Annual Showcase
- If purchasing chemical supplies for research (e.g. chemicals, special glassware, etc.):
 - Submit the chemical supply purchase request with research advisor's approval to the stockroom coordinator
 - Purchase order is submitted and handled through the department office
 - Funds will be deducted from the scholarship amount
 - If purchasing non-chemical supplies for research (e.g. lab coats, jump drives, etc.):
 - Obtain research advisor's approval for purchase
 - Submit original receipts for purchases to the Chemistry Club Treasurer for reimbursement

AGREEMENT

Recipients will need to complete the *Chemistry-Scholarship Contract* document and submit the form to the department office.

Chemistry-Scholarship Contract

NEW SCHOLAR - AGREEMENT

In accepting a research scholarship from the Department of Chemistry, Physics and Astronomy at Georgia College I agree to abide by the guidelines and expectations outlined in the Chemistry-Scholarship Plan document. I understand that failure to meet these expectations may result in revocation of my scholarship.

Recipient Name (print)

Status (Year)

Recipient Signature

Date

Faculty Research Advisor Signature

Department Chair Signature