

## General Complaint Form

1. **Reporter:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Anonymous Complaint (Please note an anonymous complaint may limit Georgia College's ability to conduct a thorough investigation into the matter.)

2. Did incident occur while the Complainant was employed by or enrolled at Georgia College?  
 Yes  No

3. **Complainant's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

4. **Complainant's Residence:**  
 On-Campus  Off-Campus  Fraternity/Sorority House

5. **Nature of Complaint:** \_\_\_\_\_

6. **Briefly describe incident (continue on back of form if necessary):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. **Location of incident:**  On-Campus  Off-Campus (check appropriate response below)  
 Residence Hall  Fraternity/Sorority House  
 Automobile  Off-campus Apartment  Other:

8. **Please give date(s)/time(s) of incident(s):** \_\_\_\_\_

9. **Was the incident associated with an organized event (campus sponsored or not)?**  
 No  Yes (specify: \_\_\_\_\_)

10. **Was a weapon used in the incident?**  Yes (specify: \_\_\_\_\_)  No  N/A

11. **Status of Respondent(s):**  
 Student  Faculty  Staff  No campus role  Unknown

12. **Respondent's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

13. **Respondent's Gender:** \_\_\_\_\_ **Race:** \_\_\_\_\_ **Age:** \_\_\_\_\_

Respondent's Residence: \_\_\_\_\_

14. **Describe the nature of the relationship of the Complainant and the Respondent:**  
 Stranger  Professor  Student  Supervisor  Coworker  
 Friend  Relative  Romantic  Other (specify: \_\_\_\_\_)

15. **Was either party under in influence of alcohol or other drugs at the time of the incident?**  
Complainant: Alcohol?  Yes  No  Unsure      Drugs?  Yes  No  Unsure  
Respondent: Alcohol?  Yes  No  Unsure      Drugs?  Yes  No  Unsure

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_