General Complaint Form

1. Reporter: ____________________________ Phone: __________________

☐ Anonymous Complaint (Please note an anonymous complaint may limit Georgia College’s ability to conduct a thorough investigation into the matter.

2. Did incident occur while the Complainant was employed or enrolled at Georgia College?  
☐ Yes ☐ No

3. Complainant’s Name: ____________________________ Phone: ______________

4. Complainant’s Residence:  
☐ On-Campus ☐ Off-Campus ☐ Fraternity/Sorority House

5. Nature of Complaint: ______________________________________________________

6. Briefly describe incident (continue on back of form if necessary):

__________________________________________________________
__________________________________________________________
__________________________________________________________

7. Location of incident:  
☐ On-Campus ☐ Off-Campus (check appropriate response below)
☐ Residence Hall ☐ Fraternity/Sorority House
☐ Automobile ☐ Off-campus Apartment ☐ Other:

8. Please give date(s)/time(s) of incident(s): _______________________________________

9. Was the incident associated with an organized event (campus sponsored or not)?  
☐ No ☐ Yes (specify: ____________________________________________)

10. Was a weapon used in the incident? ☐ Yes (specify: ___________ ) ☐ No ☐ N/A

11. Status of Respondent(s):  
☐ Student ☐ Faculty ☐ Staff ☐ No campus role ☐ Unknown

12. Respondent’s Name: ____________________________ Phone: __________________


   Respondent’s Residence: ____________________________________________

14. Describe the nature of the relationship of the Complainant and the Respondent:
   ☐ Stranger ☐ Professor ☐ Student ☐ Supervisor ☐ Coworker
   ☐ Friend ☐ Relative ☐ Romantic ☐ Other (specify: __________________)

15. Was either party under the influence of alcohol or other drugs at the time of the incident?  
Complainant: Alcohol? ☐ Yes ☐ No ☐ Unsure Drugs? ☐ Yes ☐ No ☐ Unsure
Respondent: Alcohol? ☐ Yes ☐ No ☐ Unsure Drugs? ☐ Yes ☐ No ☐ Unsure