

**Georgia College Mentored Undergraduate Research and Creative Endeavors (MURACE)
Summer Scholarship Funding
Call For Proposals - Deadline: Noon, Monday, March 16, 2020**

The opportunity for undergraduate students to participate in scholarship (i.e., research or creative activities) has become an important part of Georgia College's emphasis on engaged-learning. Although many students engage in scholarship during the academic year, the most intensive and rewarding work often occurs during the summer months when both the students and their mentor (i.e., faculty or teaching staff) can devote full efforts to their scholarship without the pressures of coursework and teaching. However, most students seek summer employment to pay for some of their college costs for the following year and are unable to participate in summer scholarship unless they receive funding or wages. Through the MURACE Summer Funding program, up to five (5) Georgia College students will be able to pursue their own scholarship projects or creative endeavors (i.e., substantial contribution and co-authorship with faculty mentor or one's own personal mentored research project) under the mentorship of a faculty member or become part of a faculty scholarship project.

In responding to the need to provide additional opportunities for students to participate in summer scholarship projects, Georgia College will offer a limited number of undergraduate scholarship-funding of no more than \$2,500 (before taxes and mandated deductions) each for the summer of 2020. There is additional funding for their faculty mentor (\$500 – before taxes and mandated deductions). Faculty may mentor any number of student research projects in the MURACE summer scholarship program; however, the faculty member will receive a maximum of \$1,000 if a faculty member mentors more than one summer scholarship funding recipient.

FUNDING

Students: \$2,500 (before taxes and mandated deductions)

- Students will be paid as monthly employees,
- Students must fill out paperwork and attend orientation with GC Human Resources,
- Required payroll deductions reduce the amount of the funding received in their monthly paycheck,
- Students are required to approve their monthly timesheet through the OneUSG system for the duration of the funding (Human Resources training provided),
- Students may not submit team applications. If multiple students are working with the same faculty mentor, each student must submit a separate application. The individual applications should demonstrate that students are making significantly unique contributions to a similar study,
- Apply to the Institutional Research Board (IRB) or Animal Use Proposal (IACUC) if appropriate for the scholarship (see INSTITUTIONAL RESEARCH NOTES below to determine the need as it relates to your scholarship),
 - Recommendation: Submit IRB shortly after applying for a funding,
- Complete **survey and reflective essay** on the mentored scholarship (i.e., research or creative activity) experience no later than Noon, Monday, September 21, 2020,
- Present their scholarship (i.e., research or creative activity) at the MURACE Fall 2020 Symposium (October 2020) or Fall 2020 GURC (November),
- Submit a copy of your final scholarship in an appropriate medium and detailed plans for presenting the scholarship at an appropriate conference to MURACE along with this application. Provide plans to present the results of the project at an appropriate regional or national conference or at the Georgia College Student Research Conference Spring 2021.

In addition to the application documentation required (see above), funding recipients (including faculty mentors) are required to:

- Before beginning summer research or creative endeavor, training at MURACE, located in the Carl Vinson House, on April 20, 2020 at 5:30 PM in the conference room is required,
- Submit bi-weekly time sheets to the Associate Provost for Transformative Learning Experiences for approval through the OneUSG system for the duration of the funding (students only),
- **IMPORTANT: ALTHOUGH FUNDING IS DISTRIBUTED AS MONTHLY PAYCHECKS PER THE REQUIREMENTS OF THE OFFICE OF HUMAN RESOURCES, FOR THE PURPOSES OF THE RESEARCH FUNDING, STUDENTS WILL BE REQUIRED TO COMPLETE THEIR RESEARCH**

EVEN IF THE FULL FUNDING HAS BEEN DISTRIBUTED. FAILURE OF THE STUDENT TO COMPLETE THE PROJECT WILL RESULT IN FORFEITURE OF THE FUNDING AND A HOLD WILL BE PLACED AGAINST THE STUDENT UNTIL THE FUNDING IS REPAYED. CONSEQUENTLY, IT IS THE RESPONSIBILITY OF THE FACULTY MENTOR TO ENSURE THAT THE STUDENT RESEARCHER IS MAKING PROGRESS. IF IN THE OPINION OF THE MENTOR, THE STUDENT IS NOT MAKING PROGRESS ON THE PROJECT, **THE MENTOR SHOULD NOTIFY THE DIRECTOR OF ASSOCIATE PROVOST FOR TRANSFORMATIVE LEARNING EXPERIENCES BEFORE HE SIGNS THE MENTEE'S TIME CARD.**

INSTITUTIONAL RESEARCH BOARD NOTES

- Note 1: For projects involving live, vertebrate animals, approval of the project by the Institutional Animal Care and Use Committee (IACUC) is required before funds can be distributed. For more information about the policies, procedures, and assurances required by IACUC, see: www.iacuc.org
- Note 2: For projects involving human participants, approval of the project by the Georgia College Institutional Review Board (IRB) is required before funds can be distributed. For more information about research involving human participation and the IRB approval process, see: irb.gcsu.edu

ELIGIBILITY REQUIREMENTS

- Be a returning full-time undergraduate student at Georgia College for the Fall 2020 semester, and
- not receiving other summer support as wages, grants, or funding during the funding period, and
- have completed a minimum of 30 semester hours of coursework before the Spring 2020 semester,
- minimum overall GPA of 2.75 before the Spring 2020, and
- be in good standing with Georgia College (no academic or judicial probation), and
- written approval from the student's Department Chair, Dean, and faculty mentor, and
- the primary faculty mentor must be a Georgia College faculty member (includes adjunct faculty) with expertise in the subject (a secondary mentor may also contribute to the project provided the mentor has appropriate expertise in the subject; Georgia College affiliation is not required for secondary mentors); however, only the primary Georgia College mentor is eligible to receive a \$500 funding – before taxes and mandated deductions).

Acceptable Projects Include:

- Original scholarship (i.e., research or creative activity) designed in conjunction with the primary mentor, to which the student will contribute substantial data collection and analysis in the case of research and application of appropriate creative skills in the case of creative activities,
... or ...
- Original projects designed by the student that require oversight and support from the faculty mentor(s),
... or ...
- Community-based, participatory-action scholarship in which the project responds to research or creative activity requested by an external organization.

APPLICATION SUBMISSION PROCESS

A completed application for a Summer Scholarship Funding must include:

- Application cover page (serves as the cover page), and
- Abstract of proposed scholarship (i.e., research or creative endeavors) of 150 to 300 words, and
- Narrative (i.e., research hypothesis or creative-work objective(s), methods of investigation or creative media that will be applied, expected results, and justification as to how the study's goals will be accomplished in the allocated timeframe and why you should receive funding), and
- Timeline that demonstrates how the project extends across 2020 summer semesters (A minimum of eight (8) summer semester weeks of work on the project is required), and
- Details of the role of the faculty mentor - description of his or her role in the project and uniqueness of your project as compared to a more extensive project in which the faculty mentor is currently involved, and

- Detailed plans for presentation of the results of your project at a professional conference, GURC 2020 (November), or the Georgia College Student Research Conference Spring, 2021, and
- Letter of support from your faculty mentor specifically endorsing the merit and plausibility of the project and outlining both the student and mentor's roles.

Please submit a signed copy of your completed application packet to urace@gcsu.edu on or before **Noon, Monday, March 16, 2020**. Please have your faculty mentor send his or her letter of support to urace@gcsu.edu on or before the deadline date. The review of applications will commence shortly after the deadline date so that recipients can be announced on or before Wednesday, April 13, 2020.

REQUIREMENTS UPON COMPLETION OF SUMMER SCHOLARSHIP

- _____ Completion the MURACE online survey of the summer scholarship experience (mentor and student) by noon September 21, 2020, and
- _____ Presentation of reflections of the scholarship experience at the MURACE Fall 2020 Symposium (October), and
- _____ Provide evidence of IRB or IACUC approval (if applicable), and
- _____ Provide plans to present the results of the project at an appropriate regional or national conference, GURC, or the Georgia College Student Research Conference in Spring 2021, and
- _____ Submission of a copy of the final scholarship in an appropriate medium and plans for presenting the scholarship at a professional conference to urace@gcsu.edu (MURACE at the Center for Teaching & Learning) no later than noon, Wednesday, September 21, 2020, and
- _____ Submit a reflective essay (using the rubric provided) on the experience to MURACE at urace@gcsu.edu no later than Noon, Wednesday, September 21, 2020.

Failure to meet these requirements will require that the student and faculty funding be returned to the MURACE in full.

Georgia College & State University Mentored Undergraduate Research and Creative Endeavors (MURACE) Funding for Summer Scholarship

APPLICATION FORM

MURACE in the Center for Teaching and Learning will provide \$2,500 (before taxes and mandated deductions) in funding for up to total of five (5) students for mentored undergraduate research or creative endeavor projects for Summer 2020. These funds are intended to support undergraduate students so that they can devote a minimum of eight weeks of full-time effort to research or creative activities under the guidance of a faculty mentor.

Name as it appears on your Georgia College official records: _____

Local street or campus address: _____

City or town: _____ Zip Code: _____

Home street address: _____

City or town: _____ Zip Code: _____

Contact Telephone: _____

Major: _____

GPA in Major: _____ Overall GPA: _____

Title of Project: _____

Department in which project is based: _____

Signature of the Mentor's Department Chair: _____ Date _____

Signature of the applicant's Dean: _____ Date _____

Signature of GC faculty mentor (primary): _____ Date _____

Signature of additional faculty mentor (if applicable): _____

Date _____

APPLICATION DEADLINE IS noon, Monday, March 16, 2020

For additional information, contact Dr. Doreen Sams at 445-0966 or e-mail the MURACE at urace@gcsu.edu.

Submitting Application Instructions: Fill out this application form (do not save), print, scan into a PDF, and include with other required documentation on or before the due date.

Summer Funding 2020 Proposed Budget

Student Applicant Name As it appears on your official Georgia College Records	
Student Campus Email Address	Student Contact Number
Primary Faculty Mentor (GC) Name	
Primary Faculty Mentor Department	GC School or College
Primary Faculty Campus Email Address	Primary Faculty Mentor CBX #
Course Title and Name	Primary Faculty Campus Telephone #
Additional Faculty Mentor Name (if applicable)	Additional Faculty Member Affiliation
Additional Faculty Mentor Email Address	Additional Faculty Member Telephone #

Please List All Anticipated Expenses		
Please include a justification for all expenses (does not include student funding).		
Proposed Expenditure	Justification	Amount
Student Funding	N/A	\$2,500
Faculty Funding		
		Total Proposed Expenses
<p>Note: The amount received by successful applicants will be reduced by taxes and other mandated deductions:</p> <p>Maximum Funding Student - \$2,500 (before taxes and deductions) Faculty - \$500 (before taxes and deductions)</p>		\$
		Approved Amount