Using College Scheduler at Georgia College

A Brief Tutorial
To begin log into Unify and then Click PAWS
Welcome, Thunder Bobcat, to the PAWS Information System!

AlcoholEdu, Haven & Haven Plus
AlcoholEdu for College, Haven and Haven Plus will be available beginning July 27, 2017 at 8 AM.
Haven for Faculty & Staff (including Student Workers)
  * If you have NOT completed the course, please do so immediately
Part 2 -- Deadline is Friday Nov. 11, 2016
  * It's a short survey

Student Services
  Apply for Admission, Register, View your academic records, Find My Roomate, Nelnet payment plan
Financial Aid
Faculty & Advisors
  Enter Grades and Registration Overrides, View Class Lists and Student Information
Personal Information
  View addresses, contact information or marital status; review name or social security number change information; Customize your directory profile
Menu for New and Returning Students
Semester Course Schedules (formerly C.A.T.S.)
Transfer Equivalency Information (formerly T.A.I.L.)
GALILEO
JSTOR
Project MUSE
GCSU Reports Menu
Transfer Articulation
Student Services

Admissions
Registration
Check your registration status, class schedule and add or drop classes, Nelnet payment plan
Student Records
View your holds, grades, transcripts, account summary and Enrollment Verification
Grade Distribution
View Student Information
Online Withdrawal Form

RELEASE: 8.8.1
Registration

Select Term
Add or Drop Classes
View Course Materials / Textbooks
GCSU Printable Schedule
Registration Fee Assessment
GCSU Term Balance
--- includes the Nelnet Payment Plan
Registration Status
Week at a Glance
Student Detail Schedule
WebCAPE Test for Foreign Language Placement
Student Account Center

College Scheduler
Create the perfect class schedule.
These settings are already set for the upcoming term ... click to move to the next one...
These settings are already set for the upcoming term ... click to move to the next one...
These settings are already set for the upcoming term ... click to move to the next one...
These settings are already set for the upcoming term ... click to continue...
Click “Add Course” to add course options
Add Course

1. Search Course

- Subject: Psychology
- Course: 1101 Intro to General Psychology

2. Add

Psychology 1101 - Intro to General Psychology

A broad survey of the major topics in psychology including, but not limited to, research methodology, biological and social factors influencing behavior, development, learning, memory, personality, abnormal behavior, and therapy.

3. Review List

Courses

- ARTS 1105
  - Understanding Visual Art
Once courses are selected, go back to the Planner screen...
Click “Add Break” to add times you cannot attend class.
1. Name the Break
2. Enter Times
3. Select Days
4. Click “Add Break”
Click "Advanced Options" to choose padding times, if needed/desired (amount of time between your classes).
1. Choose padding time
2. Click the “x” when done
The Options links will allow you to limit your choices to specific sections – like Honors sections, for example – if needed.
After courses, breaks, and paddings are entered click “Generate Schedules”
Hovering over the magnifying glass will show a quick view of the schedule.

Click View next to a schedule to see detailed information.
Selecting boxes next to the magnifying glass and then “Compare” will allow you to compare up to four quick views.
Top will show info about the courses. Click the “i” in the blue circle for detailed info.

<table>
<thead>
<tr>
<th>CRN #</th>
<th>Section</th>
<th>Subject</th>
<th>Course</th>
<th>Seats Open</th>
<th>Day(s) &amp; Location(s)</th>
<th>Campus</th>
<th>Credits</th>
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<td>02</td>
<td>ARTS</td>
<td>1105</td>
<td>89</td>
<td>TTh 2:00pm - 3:15pm - 9:00am - 9:50am - 9023 272</td>
<td>Main Campus</td>
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<tr>
<td>20799</td>
<td>09</td>
<td>ENGL</td>
<td>1102</td>
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<td>04</td>
<td>MATH</td>
<td>2600</td>
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<td>PSYC</td>
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<td>MWF 9:00am - 9:50am - 9023 270</td>
<td>Main Campus</td>
<td>0</td>
</tr>
</tbody>
</table>
Bottom will show a visual of the schedule
Note: GC is not currently using the Shopping Cart Feature. College Scheduler is simply for your planning purposes.
If you need additional assistance click the “Help” button at the top of the page for videos.
Thanks for exploring this exciting new resource!

We hope you find it useful.