

2018 GOVSTRIVE PAID INTERNSHIP PROGRAM

EMBARKING ON YOUR CONSULTING CAREER WITH GOVSTRIVE

GovStrive is a professional services firm focused on supporting our clients' critical mission-related transactional needs within Federal Human Resources (HR) organizations. We help government clients build, stabilize, and sustain high-quality, cost-effective operations.

Our team of consultants are equipped to provide advisory and management consulting services to support all aspects of Federal HR organizations, specializing in HR business transformation, HR operations, HR information technology adoption and HR reporting and analytics.

Work Location: Atlanta, GA or Dublin, GA **Standard Weekly Schedule:** Minimum 40 hours per month

The GovStrive Paid Internship Program introduces you to the management consulting and professional services field and can support academic credit. The program will focus on shaping and affecting Federal business marketplace and career development. It is designed to develop powerful, able, compassionate and contributing business professionals. Please see below for the opportunities and experience that will be gained along with what requirements and qualifications are being sought out in candidates.

Opportunities to:

1. Actively engage in day-to-day business
2. Serve clients
3. Develop work products and deliverables
4. Gain exposure to real world issues

Experience:

1. Overall understanding of a consulting firm and its operating environment
2. Understand service offerings, methodologies, project approaches, deliverables and project management
3. Collaborate with experienced team members in a positive, professional environment
4. Develop fundamental consulting skills
5. Research and create reports for company projects
6. Assist in developing and modifying Standard Operating Procedures (SOPs), training materials, etc.
7. Collect, prepare, analyze and present data for team members
8. Build relationships with clients, leadership, mentors and peers

Requirements:

1. Possesses articulate, persuasive, and clear communication skills, both verbal and written
2. Demonstrates ability to listen, interact, and communicate with colleagues virtually and in-person
3. Visits the Atlanta or Dublin office for a minimum of 2 hours at least one day per week
4. Acts as a dependable, collaborative, positive team-player
5. Demonstrates an attitude supportive of the GovStrive core values
6. Is proactive in setting goals, and defining experiences/opportunities with advisors

Qualifications:

1. U.S. citizenship or the ability to obtain citizenship, and the ability to pass a government background investigation
2. Minimum GPA of 3.2 in Bachelor's degree coursework
3. Relevant work experience or education
4. Proficient in Microsoft Office

Affirmative Action Program (AAP)/ Equal Opportunity Employer (EEO) Statement

GovStrive is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity, or expression, sexual orientation, national origin, disability, age, or veteran status.

GovStrive is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.