

RECOMMENDATION FOR  
GRADUATE PROGRAM  
John H. Lounsbury College of Education

Georgia College & State University, established in 1889,  
is Georgia's Public Liberal Arts University.  
University System of Georgia

Applicant : Please type or print all information requested in this box before submitting the reference to a potential respondent.

Applicant's Name. \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last First Middle

Other Names Under Which Records May Be Listed \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

I have applied to \_\_\_\_\_ for the \_\_\_\_\_  
Indicate degree and program Indicate term and year

I waive\* my right to review this letter of recommendation.  I do not waive\* my right to review this letter of recommendation.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

\* In accordance with the Family Educational Rights and Privacy Act of 1974, it is a student's right to inspect and review confidential letters and statements unless the student expressly waives that right.

Respondent's Name (please print): \_\_\_\_\_ Phone: \_\_\_\_\_

Position/Title: \_\_\_\_\_ Institution or Organization \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Signature of Respondent \_\_\_\_\_

- 1. I have known the applicant as an  undergraduate student  graduate student  other \_\_\_\_\_
- 2. I have known the applicant for a period of \_\_\_\_\_ years and/or \_\_\_\_\_ months.
- 3. I have served as applicant's  adviser  teacher  department chair  employer  other \_\_\_\_\_

**To the Respondent:** In the rating scales below please describe the Educator Candidate by checking the box that most nearly represents your evaluation of the characteristics/behaviors under each category.

**Applicants abilities and dispositions:**

**I have observed this or similar characteristic(s) / behavior(s) in the applicant.**

	No Basis for Judgement	Seldom (rarely)	Occasionally	Often	Almost always
<b>4. Collaborative Leadership:</b>					
<u>Advocacy (promote and defend a point of view)</u>					
<u>Ability to work with others</u>					
<b>5. Critical Thinking:</b>					
<u>Analysis and reflection</u>					
<u>Problem solving</u>					
<u>Creativity</u>					
<b>6. Sensitivity to Diversity:</b>					
<u>Values people as individuals</u>					
<u>Respects individual differences</u>					
<u>Respects cultural differences</u>					
<u>Demonstrates a belief that all individuals can learn</u>					
<b>7. Professionalism:</b>					
<u>Exhibits a professional work ethic</u>					
<u>Exhibits appropriate dress and demeanor</u>					
<u>Exhibits ethical behaviors</u>					
<u>Exhibits maturity and emotional stability</u>					
<u>Commitment to life-long learning</u>					
<u>Perserverance (follow through to completion)</u>					
<b>8. Communication</b>					
<u>Demonstrates effective oral communication</u>					
<u>Demonstrates effective written communication</u>					
<b>9. Other areas of particular strength or weakness:</b>					
_____					
_____					
_____					

**10. Recommendation**

- (a.) I recommend the applicant without reservation as an excellent prospect.
- (b.) I recommend the applicant with some reservation.
- (c.) I cannot recommend the applicant for graduate work at this time.

If you have checked (b) or (c.) please elaborate:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**11. Please comment further on the applicant's qualifications for this program of study: we would appreciate your evaluation of this individual's personal and/or professional qualities that would indicate success as a teacher. (Use an additional sheet of paper if needed.)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_