



PAWS

GEORGIA COLLEGE

paws.gcsu.edu

What is it ? How can I use it?

Whether you are a student, faculty or staff member, PAWS is the main location to reach university-related information that resides on the web. Inside you will find the tools needed to accomplish your various tasks. You can register for courses and much more. Now that you've been admitted, please utilize all of our web-based features and services.

How To Login To PAWS

- Go to paws.gcsu.edu
- Click on Click Here to get to PAWS
- Click Enter Secure Area
- Enter your GCID for this secure site
- Enter your PIN number (first time user pin number is your birthdate mmddyy)

(If you do not know your GCID, use the Lookup GCID button. If you do not know your Pin, use the Get My Pin button.)

Contact the Office of the Registrar at (478) 445-6286 if you need assistance with your PAWS login. After you have logged in to PAWS you may take advantage of the following services.

What's In PAWS?

Print Your Schedule:

- Click on Student and Financial Aid
- Click on Registration Menu
- Click on GC Printable Schedule
- Select Term
- Submit Term
- Print your schedule with the browser print button

Find Your Advisor:

- Click on Student and Financial Aid
- Click on Student Records
- Click on View Student Information
- If your advisor is not listed, please contact your major department.

Register for Classes:

In order to register you must not have any holds on your records. To check for holds:

- Click on Student and Financial Aid
- Click on Student Records
- Click on View Holds

When all holds that prevent registration are cleared you may continue with registration.

- Go back to Student and Financial Aid
- Click on Registration
- Click on Select Term, Choose Term and Submit
- Click on Add or Drop Classes
- Enter CRNs or search for desired courses

If you need help registering, please contact your academic advisor.

Financial Aid

Access your Financial Aid Awards

- Select Student and Financial Aid
- Select Financial Aid
- Select Bobcat DEN
- Select term
- Select aid year

Pay For Your Classes (credit card and webcheck)

- Select Student Account Center
- View Account Activity
- Select Make Payment
- If you need assistance with payment of tuition or fees, contact the Business Office at (478) 445-5254.

Course Offerings

- Click on Semester Course Schedules (formerly C.A.T.S.)

Tranguide (unofficial transcript) and Grade Reports

- Click on Student and Financial Aid
- Click on Student Records
- Click on GC Tranguide
- Select Term

Transcript Requests

- Click on Student and Financial Aid
- Click on Student Records
- Click on Request Printed Transcript
- Follow the instructions on the request page

Enrollment Verification

- Click on Student and Financial Aid
- Click on Student Records
- Click on Enrollment Verification Link
- Click on box to go to the national clearinghouse

DegreeWorks

To check on your progress toward graduation, requirements met or needed.

- Click on Student and Financial Aid
- Click on Student Records
- Click on DegreeWorks link

Transfer Equivalencies

- Click on Main Menu
- Click on Transfer Equivalency Information

Online Withdrawal Form

- Select the Student Services & Financial Aid Link
- Then the Online Withdrawal Form

While filling the form out, please make sure the correct term(s) are checked. If you have not enrolled for any upcoming terms, check "I'm not enrolled for any upcoming semesters" and continue.

Other important information may be found on the web at:

www.gcsu.edu

THE FOLLOWING FORMS ARE FOUND AT www.gcsu.edu/registrar

- Registration
- Graduation
- FERPA
- Immunization
- Veterans
- And other forms...

There is also a GPA calculator on this page.

Contact Information

(All area codes = 478)

Admissions, Graduate	445-6289
Admissions, Undergraduate	445-2774
Business Office	445-5254
Center for Student Success	445-2361
Financial Aid	445-5149
Office of the Registrar	445-6286
Orientation and New Student Programs.....	445-2007
University Housing	445-5160
Veterans Affairs	445-5531



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